



**NOTTINGHAMSHIRE AND CITY OF NOTTINGHAM
FIRE AND RESCUE AUTHORITY**

POLICY AND STRATEGY COMMITTEE

MINUTES

of the meeting of the held on **9 NOVEMBER 2007** at 571 Farnborough Road, Clifton, Nottingham from 10.33 am to 11.35 am.

Membership

	Councillor D Pulk	(Chair)
	Councillor Cooper	(substitute for Councillor Cottee)
^	Councillor J Cottee	
	Councillor S Fielding	
	Councillor P Griggs	
	Councillor P Lally	
^	Councillor K Rigby	

Members absent are marked ^

7 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Cottee and Rigby (who was on County Council business).

8 MINUTES

RESOLVED that the minutes of the last meeting held on 3 August 2007, copies of which had been circulated, be confirmed and signed by the Chair.

9 DECLARATIONS OF INTERESTS

No declarations of interests were made.

10 BUDGET OUTLOOK 2008/09

Consideration was given to the report of the Chief Fire Officer, copies of which had been circulated.

RESOLVED that the report be noted and the actions of management in seeking to develop a budget within the constraints set out in the report, be supported.

11 MEMBERS' CHARTER STATUS

Consideration was given to the report of the Chief Fire Officer, copies of which had been circulated, supported by a presentation from Moira Hunt , a representative of Local Government East Midlands.

RESOLVED

- (1) that the commencement of work towards Charter status be approved with a view to achievement of Members' Charter Status by December 2008;**
- (2) that a more detailed report regarding Member Charter Status be submitted by the Chief Fire Officer to the February 2008 meeting of this Committee.**

12 GOVERNANCE MONITORING

Consideration was given to the report of the Chief Fire Officer, copies of which had been circulated, which presented statistics for member attendance at Authority meetings since January 2007, listed the topics considered and summarised member involvement in activities other than meetings.

The Chair requested that an error in the report be amended to show that the Community Safety Committee had achieved an amber rating for member attendance of 80%.

RESOLVED

- (1) that the improvements and continuity achieved following the introduction of a revised governance structure be noted and the continued commitment of members and officers to the process be endorsed;**
- (2) that the meeting attendance analysis be updated and reported at twelve monthly intervals to the Policy and Strategy Committee.**

13 MEMBERS' ALLOWANCES

This item was withdrawn from the agenda.